

### NOTICE OF CONTRACT TO PROVIDE LABOR AND MATERIALS

**This notice is given pursuant to Virginia  
Code Section 43-4.01**

Date: \_\_\_\_\_

From: CLAIMANT

Copy of Building Permit Attached: \_\_\_Yes \_\_\_No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

To: MECHANIC'S LIEN AGENT

By: Certified Mail # \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Fullerton & Knowles, P.C.  
12642 Chapel Road  
Clifton, Virginia 20124  
(703) 818-2600**

Building Permit #: \_\_\_\_\_

Date of Permit: \_\_\_\_\_

County/City of Permit: \_\_\_\_\_

Description of the Property as shown on Building  
Permit:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The Claimant is providing labor and/or material for the construction of improvements on the property described. CLAIMANT SEEKS PAYMENT FOR LABOR PERFORMED OR MATERIAL FURNISHED. This Notice should be sent within 30 days after Claimant begins work.